



SUCCESS IS CREATED BY PEOPLE, NOT DEPARTMENTS.

SHARE YOUR PASSION.

Knowing the destination isn't enough: you need to know how to get there. Build up your own networks, exploit new ideas, consistently take the initiative. Inspire other people with your enthusiasm. That's the only way to give ideas the power that allows them to become true innovations.

Factory Fleet Coordinator

Our team at BMW Group Hungary has an exciting new job opportunity, where your impact will be considerable in achieving our goals regarding the new factory's fleet.

What awaits you?

- contribute to designing Debrecen factory related processes for company cars
- contribute to designing Debrecen factory related processes for employee rental cars
- communicate with factory stakeholders about processes and daily tasks
- ordering and tracking process
- administrative background for registrations, insurance, CASCO and other services
- contact to Allianz, Generali, as insurance partners
- track and manage factory car orders
- track company car lifecycle and manage new orders
- handle employee rental enquiries and orders
- contribute to company car volume and mix planning
- contact person to factory's related departments (mobility and HR)
- support LO company car fleet administration
- track LO company car usage and contribute to their lifecycle management
- support the work of the fleet demo manager in terms of the LO company car fleet management

What should you bring along?

- knowledge of registration processes
- knowledge of BMW ordering processes
- strong English and Hungarian knowledge (German is an advantage)
- reliable Microsoft Office skills
- complex thinking and multitasking
- eagerness for frequent travels to the factory, even with few days of stay

Contract: full time (40 hours/week) fixed term contract for 5 years

Starting: 1st January 2025

Location: BMW Group Hungary office (2220 Vecsés, Lőrinci út 59.) hybrid working schedule

Are you looking for an exciting challenge? Then join our team. We look forward to receiving your application. You can find detailed information and apply via this [link](#).